



NAVAJO NATION DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL

ETHEL B. BRANCH
Attorney General

HEATHER CLAH
Deputy Attorney General

DEPARTMENT OF JUSTICE
INITIAL ELIGIBILITY DETERMINATION
FOR NAVAJO NATION FISCAL RECOVERY FUNDS

RFS/HK Review #: _____

Date & Time Received: _____

Date & Time of Response: _____

Entity Requesting FRF: _____

Title of Project: _____

Administrative Oversight: _____

Amount of Funding Requested: _____

Eligibility Determination:

- ☐ FRF eligible
☐ FRF ineligible
☐ Additional information requested

FRF Eligibility Category:

- ☐ (1) Public Health and Economic Impact
☐ (2) Premium Pay
☐ (3) Government Services/Lost Revenue
☐ (4) Water, Sewer, Broadband Infrastructure

U.S. Department of Treasury Reporting Expenditure Category: _____

- ☐ Missing Form
- ☐ Supporting documentation missing
- ☐ Project will not be completed by 12/31/2026
- ☐ Ineligible purpose
- ☐ Submitter failed to timely submit CARES reports
- ☐ Additional information submitted is insufficient to make a proper determination
- ☐ Expenditure Plan incomplete
- ☐ Funds will not be obligated by 12/31/2024
- ☐ Incorrect Signatory
- ☐ Inconsistent with applicable NN or federal laws

Other Comments:

Name of DOJ Reviewer: _____

Signature of DOJ Reviewer: Kathy V

If additional information has been requested and you wish to provide it, please resubmit all the required forms updated to include the additional information. Full resubmission will expedite the Initial Eligibility Determination process. Therefore, please include a new RFS form indicating resubmission, revised Appendix A, Budget Form 1, and other supporting documents. **Please email your resubmission to arpa@nndoj.org.** Please be aware that under Resolution BFS-31-21 a Project or Program can only be reviewed twice, therefore it is critical that you include all the requested additional information for your second submission.

An NNDNJ Initial Eligibility Determination is based on the documents provided, which NNDNJ will assume are true, correct, and complete. Should the Project or Program change in any material way after the initial determination, the requestor must seek the advice of NNDNJ. An initial determination is limited to review of the Project or Program as it relates to whether the Project or Program is a legally allowable use – it does not serve as an opinion as to whether or not the Project or Program should be funded, nor does it serve as an opinion as to whether or not the amount requested is reasonable or accurate.

**THE NAVAJO NATION
FISCAL RECOVERY FUNDS REQUEST FORM & EXPENDITURE PLAN
FOR GOVERNANCE-CERTIFIED CHAPTERS**

Part 1. Identification of parties.

Governance-Certified Chapter requesting FRF: Naschitti Community Governance (Naschitti Chapter) Date prepared: 11/17/22
 Chapter's Drawer D, Sheepsprings, NM 87364 phone & email: 505-732-5400
 mailing address: Sheepsprings, NM 87364 website (if any): naschitti@navajochapters.org
 This Form prepared by: Carissa Wood phone/email: 505-732-5400
Chapter Manager cwood@nnchapters.org
CONTACT PERSON'S name and title CONTACT PERSON'S info

Title and type of Project: House Wiring

Chapter President: Rhonda Herbert phone & email: 505-870-4991 rherbert@naataanii.org
 Chapter Vice-President: Kee Y. Gee phone & email: 480-599-8755 kygee@naataanii.org
 Chapter Secretary: Orlinda Skyberg phone & email: 214-693-8804 orlin.r.skyberg@gmail.com
 Chapter Treasurer: Orlinda Skyberg phone & email: 214-693-8804 orlin.r.skyberg@gmail.com
 Chapter Manager or CSC: Carissa Wood phone & email: 505-732-5400 cwood@nnchapters.org
 DCD/Chapter ASO: Patricia Begay phone & email: 928-871-7515 pdbegay@nndcd.org

List types of Subcontractors or Subrecipients that will be paid with FRF (if known): _____

Amount of FRF requested: \$525,000.00 FRF funding period: 10/1/2022 - 9/30/2026 ☐ document attached
indicate Project starting and ending/deadline date

Part 2. Expenditure Plan details.

(a) Describe the Program(s) and/or Project(s) to be funded, including how the funds will be used, for what purposes, the location(s) to be served, and what COVID-related needs will be addressed:

This project will consist of allocating funds in the amount of \$525,000.00 for Contractual Services for certified Electricians to install/upgrade house wiring according to Navajo Nation/NTUA code to obtain certified affidavits for electrical hook up. Allocated funds will also include purchasing of electrical materials and supplies as needed.

(b) Explain how the Program or Project will benefit the Navajo Nation, Navajo communities, or the Navajo People: ☐ document attached

This project will benefit the Naschitti Community members by providing adequate house wiring for electrical hook up both independentantly or individuals included in community power line projects which will provide safe and healthy living standards for families who have limited income and resources.

(c) A prospective timeline showing the estimated date of completion of the Project and/or each phase of the Project. Disclose any challenges that may prevent you from incurring costs for all funding by December 31, 2024 and/or fully expending funds and completing the Program(s) or Project(s) by December 31, 2026: ☐ document attached

APPENDIX A

Current: Assess and identify homes/residents who are in need of house wiring; January 2023
Advertise for Request for Proposals; May 2023 Initiate contract for services and procure supplies; July
2023 Begin construction; July 2024 Begin close out of project.

☐ document attached

(d) Identify who will be responsible for implementing the Program or Project:

The Naschitti Community Governance will monitor and keep project on task with Division of
Community Development providing oversight.

☐ document attached

(e) Explain who will be responsible for operations and maintenance costs for the Project once completed, and how such costs will be funded
prospectively:

The home owners will be responsible for electrical costs and maintenance of thier homes after hook
up.

☐ document attached

(f) State which of the 66 Fiscal Recovery Fund expenditure categories in the attached U.S. Department of the Treasury Appendix 1 listing the
proposed Program or Project falls under, and explain the reason why:

2.18 Housing Support: Other Housing Assistance *^ House Wiring.

Naschitti Community Governance (Naschitti Chapter) is respectfully requesting funding to provide
house wiring assistance to local community members with limited income/resources to provide better
living enviroment to increase their health and safety.

☐ document attached

Part 3. Additional documents.

List here all additional supporting documents attached to this FRF Expenditure Plan (or indicate N/A):

Exhibit B: Budget and Expenditure Plan
Naschitti Community Governance supporting resolution

☐ Chapter Resolution attached

Part 4. Affirmation by Funding Recipient.

Funding Recipient affirms that its receipt of Fiscal Recovery Funds and the implementation of this FRF Expenditure Plan shall be in accordance
with Resolution No. CJY-41-21, the ARPA, ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations, and policies:

Chapter's
Preparer: Camissa Wool
signature of Preparer/CONTACT PERSON

Approved by: [Signature]
signature of Chapter President (or Vice-President)

Approved by: Camissa Wool
signature of Chapter Manager or CSC

Approved by: [Signature]
signature of BCD Chapter ASO

Approved to submit
for Review: [Signature] ANFEPO
signature of DCD Director

FY 2023

THE NAVAJO NATION PROGRAM BUDGET SUMMARY

 Page 1 of 3
BUDGET FORM 1

PART I. Business Unit No.: NEW Program Title: Naschitti Governance Chapter - House Wiring Division/Branch: DCD/Executive
 Prepared By: Carissa Wood, Manager Phone No.: 505-732-5400 Email Address: naschitti@navajochapters.org

PART II. FUNDING SOURCE(S)	Fiscal Year /Term	Amount	% of Total	PART III. BUDGET SUMMARY	Fund Type Code	(A) NNC Approved Original Budget	(B) Proposed Budget	(C) Difference or Total
NN Fiscal Recovery Funds	10/1/22-9/30/26	\$ 525,000.00	100%	2001 Personnel Expenses				
				3000 Travel Expenses				
				3500 Meeting Expenses				
				4000 Supplies	6	0	225,000	225,000
				5000 Lease and Rental				
				5500 Communications and Utilities				
				6000 Repairs and Maintenance				
				6500 Contractual Services	6	0	300,000	300,000
				7000 Special Transactions				
				8000 Public Assistance				
				9000 Capital Outlay				
				9500 Matching Funds				
				9500 Indirect Cost				
				TOTAL		\$0.00	\$ 525,000.00	\$ 525,000.00
				PART IV. POSITIONS AND VEHICLES		(D)	(E)	
				Total # of Positions Budgeted:		0	0	
				Total # of Vehicles Budgeted:		0	0	
				TOTAL:		\$525,000.00	100%	

PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.

SUBMITTED BY: James Adakai, Deputy Director
 Program Manager's Printed Name

APPROVED BY: Calvin Castillo, Executive Director
 Division Director / Branch Chief's Printed Name

2-8-23
 Program Manager's Signature and Date

2/8/2023
 Division Director / Branch Chief's Signature and Date

FY 2023

**THE NAVAJO NATION
PROGRAM PERFORMANCE CRITERIA**

Page 2 of 3
BUDGET FORM 2

PART I. PROGRAM INFORMATION:Business Unit No.: NEWProgram Name/Title: Naschitti Governance Chapter House Wiring**PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM:****PART III. PROGRAM PERFORMANCE CRITERIA:**

1st QTR		2nd QTR		3rd QTR		4th QTR	
Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual

1. Goal Statement:To purchase supplies and hire electrical contractors to upgrade house wiring for residents.**Program Performance Measure/Objective:**To complete House Wiring Project for Naschitti Community

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2. Goal Statement:**Program Performance Measure/Objective:**

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3. Goal Statement:**Program Performance Measure/Objective:**

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4. Goal Statement:**Program Performance Measure/Objective:**

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5. Goal Statement:**Program Performance Measure/Objective:**

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PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.

James Adakai, Deputy Director
Program Manager's Printed Name

2-8-23
Program Manager's Signature and Date

Calvin Castillo, Executive Director
Division Director/Branch Chief's Printed Name

2/8/2023
Division Director/Branch Chief's Signature and Date

FY 2023

**THE NAVAJO NATION
DETAILED BUDGET AND JUSTIFICATION**

**Page 3 of 3
BUDGET FORM 4**

PART I. PROGRAM INFORMATION:			
Program Name/Title: <u>Naschitti Governance Chapter - House Wiring</u>		Business Unit No.: <u>NEW</u>	
PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)
4410	SUPPLIES Electrical Wiring Materials & Supplies Purchase materials and electrical supplies to install new/upgrade electrical wiring in community members homes.	\$ 225,000.00	\$ 525,000.00
6500	CONTRACTUAL SERVICES Hire electrical contractors to install/upgrade electrical wiring in homes for Naschitti community members.	\$ 300,000.00	
TOTAL		\$ 525,000.00	\$ 525,000.00

**THE NAVAJO NATION
PROJECT BUDGET SCHEDULE**

Page 1 of 2
PROJECT FORM

PART I. Business Unit No.: NEW Project Title: <u>Naschitti Chapter - House Wiring</u> Project Description <u>Purchase materials and electrical supplies to install new/upgrade electrical wiring and Hire electrical contractors to install/upgrade wiring in homes for Naschitti Community Members</u> Check one box: <input checked="" type="checkbox"/> Original Budget <input type="checkbox"/> Budget Revision <input type="checkbox"/> Budget Reallocation <input type="checkbox"/> Budget Modification															PART II. Project Information Project Type: <u>House Wiring</u> Planned Start Date: <u>10/1/2022</u> Planned End Date: <u>9/30/2026</u> Project Manager: <u>Carissa Wood</u>																		
PART III. List Project Task separately; such as Plan, Design, Construct, Equip or Furnish.		PART IV. Use Fiscal Year (FY) Quarters to complete the information below. O = Oct.; N = Nov.; D = Dec., etc.																												Expected Completion Date if project exceeds 8 FY Qtrs. Date <u>9/30/2026</u>			
		FY 2023												FY 2024																			
		1st Qtr.			2nd Qtr.			3rd Qtr.			4th Qtr.			1st Qtr.			2nd Qtr.			3rd Qtr.			4th Qtr.										
		O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M		
01/01/2023 - 05/01/2023 Advertise for Request for Proposals					x	x	x	x																									
05/01/2023 - 07/01/2023 Initiate contract for services and procure									x	x	x																						
07/01/2023 - 07/01/2024 Begin Construction											x	x	x	x	x	x	x	x	x	x	x	x											
7/1/2024 Begin Close-out of project																							x										
PART V.																																	
Expected Quarterly Expenditures		\$			\$			\$			\$			\$			\$			\$			\$										
					225,000.00						300,000.00																						

Naschitti Community Governance

PO Drawer D, Sheepsprings, New Mexico 87364
Phone: 505-732-5400/5402 Fax: 505-732-5406



NAS-23-12-005

RESOLUTION OF NASCHITTI COMMUNITY GOVERNANCE

NASCHITTI COMMUNITY GOVERNANCE APPROVES AND ACCEPTS THE AMERICAN RESCUE PLAN ACT (ARPA) - NAVAJO NATION FISCAL RECOVERY FUND EXPENDITURE PLANS FOR THE HOUSE WIRING PROJECT IN THE AMOUNT OF \$525,000.00

WHEREAS:

1. Pursuant to N.N.C. Title 26, Chapter 1, Section 3(A), Section 1(B)(1) and Section 1(B)(2) under the Local Government Act, Naschitti Community Governance is a certified local governmental entity of the Navajo Nation and is vested with the authority to address local concerns and the authority to make decisions with responsibility and accountability; and
2. To support the efforts of the Navajo Nation to mitigate the effects of the COVID-19 Pandemic, the ARPA Fiscal Recovery Funds were allocated to develop the basic infrastructure to improve lives of people who have lived without water, electricity and "basic services to support their daily activities, health, and welfare"; and
3. The Navajo Nation Council approved CJN-29-22, in response to the COVID-19 Pandemic in the best interest of the people; "An Action Relating to the Naabiki'iyati' Committee and Navajo Nation Council; Allocating \$1,070,298,867 of Navajo Nation Fiscal Recovery Funds; Approving the Navajo Nation Fiscal Recovery Fund Expenditure Plans for: Chapter Assistance; Public Safety Emergency Communications; E911; Rural Addressing Projects; Cyber Security; Public Health Projects; Economic Development Projects; Hardship Assistance; Water and Wastewater Projects; Broadband Projects; Home Electricity Connection and Electricity Capacity Projects; Housing Projects and Manufactured Housing Facilities; Bathroom Addition Projects; Construction Contingency Funding; and Reduced Administrative Funding; and
4. The Naschitti Community Governance accepts the allocation from the ARPA-NNFRF in the amount of \$525,000.00 for the Naschitti Community; and
5. The Naschitti Community Governance Administration will be the point of contact for all administrative matters.

Rhonda Herbert

Commission President

Kee Y. Gee

Commission Vice-President

Orlin Skyberg

Commission Secretary/Treasurer

Hoskie Bryant

Commission Member

Michael Clani

Commission Member

May 6, 2021

Capital Projects Management Department
Preliminary Cost Breakdown for House Wiring and Meter Loops

Typical 18' X 24" home House Wiring only:

• Materials	\$ 6,500.00
• Labor (Electrician and Helper)	<u>\$ 8,500.00</u>
• Total Cost	\$15,000.00

Meter Loop for Mobile Homes and Hogans:

• Materials	\$ 1,500.00
• Labor	<u>\$ 1,000.00</u>
• Total Cost	\$ 2,500.00

Estimate total cost of \$17,500.00 Per Home.



NAS-23-12-005

RESOLUTION OF NASCHITTI COMMUNITY GOVERNANCE

NASCHITTI COMMUNITY GOVERNANCE APPROVES AND ACCEPTS THE SELECTION OF THE AMERICAN RESCUE PLAN ACT (ARPA) - NAVAJO NATION FISCAL RECOVERY FUND EXPENDITURE PLANS FOR THE HOUSE WIRING PROJECT IN THE AMOUNT OF \$525,000.00

WHEREAS:

1. Pursuant to N.N.C. Title 26, Chapter 1, Section 3(A), Section 1(B)(1) and Section 1(B)(2) under the Local Government Act, Naschitti Community Governance is a certified local governmental entity of the Navajo Nation and is vested with the authority to address local concerns and the authority to make decisions with responsibility and accountability; and
2. To support the efforts of the Navajo Nation to mitigate the effects of the COVID-19 Pandemic, the ARPA Fiscal Recovery Funds were allocated to develop the basic infrastructure to improve lives of people who have lived without water, electricity and "basic services to support their daily activities, health, and welfare"; and
3. The Navajo Nation Council approved CJN-29-22, in response to the COVID-19 Pandemic in the best interest of the people; "An Action Relating to the Naabiki'iyati' Committee and Navajo Nation Council; Allocating \$1,070,298,867 of Navajo Nation Fiscal Recovery Funds; Approving the Navajo Nation Fiscal Recovery Fund Expenditure Plans for: Chapter Assistance; Public Safety Emergency Communications; E911; Rural Addressing Projects; Cyber Security; Public Health Projects; Economic Development Projects; Hardship Assistance; Water and Wastewater Projects; Broadband Projects; Home Electricity Connection and Electricity Capacity Projects; Housing Projects and Manufactured Housing Facilities; Bathroom Addition Projects; Construction Contingency Funding; and Reduced Administrative Funding; and
4. The Naschitti Community Governance accepts the allocation from the ARPA-NNFRF in the amount of \$525,000.00 for the Naschitti Community; and
5. The Naschitti Community Governance Administration will be the point of contact for all administrative matters.
6. Naschitti Community Governance (Chapter) affirms that the Chapter will only use awarded Fiscal Recovery Funds and implement this FRF Expenditure Plan in compliance with the ARPA, ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations, and policies.

Naschitti Community Governance

PO-Drawer-D, Sheepsprings, New Mexico 87364
Phone: 505-732-5400/5402 Fax: 505-732-5406



NAS-23-12-005 – Cont'd

NOW, THEREFORE, BE IT RESOLVED THAT:

The Naschitti Community Governance hereby approves and accepts the ARPA – Navajo Nation Fiscal Recovery Fund Expenditure Plans for the selection the House Wiring Projects in the amount of \$525,000.00 for the needs of the Naschitti Community.

CERTIFICATION

I, hereby certify that the foregoing Resolution was duly considered by Naschitti Community Governance Commission and moved for adoption by Hoskie Bryant and seconded by Kee Y Gee at a duly called meeting at Naschitti, (New Mexico) at which a quorum was present and that same was passed by a vote of -4- yeas and -0- nays on this 4th day of December 2022.

A handwritten signature in blue ink, appearing to read "RHONDA HERBERT", written over a horizontal line.

Rhonda Herbert, Commission President
Naschitti Community Governance

AMENDED CERTIFICATION

I, hereby certify that the foregoing Resolution was duly considered by Naschitti Community Governance Commission and moved for adoption by Orlin Skyberg and seconded by Alexis Wood at a duly called meeting at Naschitti, (New Mexico) at which a quorum was present and that same was passed by a vote of -3- yeas and -0- nays on this 19th day of February, 2023.

A handwritten signature in blue ink, appearing to read "RHONDA HERBERT", written over a horizontal line.

Rhonda Herbert, Commission President
Naschitti Community Governance